



Job Description: Nutrition Policy Advocate

Southern CA (Bakersfield, Los Angeles, Orange County, Riverside/San Bernardino, or San Diego)

Reports to Managing Advocate or Senior Advocate

Duties and Responsibilities

Daily activities generally include advocacy, engagement, analysis, research, writing, and speaking with numerous community partners as well as decision makers and administrators at the federal, state, and local levels. More specifically, daily activities may include:

- Advocating for increased access to nutritious, affordable food by promoting CFPA's agendas among government agencies and community stakeholders
- Gathering stories, analyzing data, and synthesizing research (or other evidence) to inform proposed and existing policies
- Drafting policy memos, fact sheets, and issue papers. Summarizing and preparing visually appealing presentations of the contents of these materials for social media/broad consumption.
- Actively representing CFPA at state and local meetings related to legislative and administrative advocacy agendas
- Coordinating special projects, including local and statewide educational and advocacy events
- Carrying out grant deliverables and contributing to grant proposals and grant reports

Note: To carry out the above responsibilities, same-day travel within the state is required (about 2 days a month on average). Occasional overnight travel is required.

Qualifications

Relevant skills and experience include advocacy, leadership, communication, strategic thinking, and a strong commitment to improving nutrition, health, and well-being for low-income Californians.

Required skills and experience

- A Bachelor's degree and at least 3 years of experience working in human services or advocacy -OR- a graduate degree in a relevant field, such as public policy, public health, social welfare, or nutrition
- Excellent written communication skills
- Excellent verbal communication skills
- Problem-solving, analytical, and critical thinking skills
- The ability to work independently, coordinate projects, and respond appropriately to multiple priorities
- Working knowledge of Microsoft Office software and Internet browsers

Desired skills and experience

- Strategic communications experience is highly desired, though not required
- Advocacy experience with nutrition or with a related social movement
- Knowledge of issues affecting low-income populations
- Experience working with elected officials and/or administrators in education, health, or human services
- Working knowledge of legislative and/or government decision- and budget-making processes
- Public speaking experience
- Experience with GoogleApps and WordPress

CFPA is actively working to build a talented and diverse team. Underrepresented individuals and those with a personal connection to our mission are encouraged to apply. All applicants are given careful consideration.

For instructions on how to apply, visit <http://cfpa.net/career-opportunities>